## **Pelagic Incident Report Form**

Date of Incident:	
Organisation/Business Name:	
If Rottnest Island Authority, please include Business Unit:	
Type of Incident:	
Personal Injury □ Damaged Goods □ Missing Goods □ Traffic Incident □ Environmental Incident □ Staff Behaviour □ Other □	
Contact Details:	
Name:	
Phone/Mobile:	
Brief Description of I	ncident (please include photos or other documentation attached to this form
as appropriate):	
Have you attached an invoice or other documentation to this incident? $\Box$	
If this incident involves loss or damage to cargo, please provide the initials on the item label here:	
Signed:	
Date:	

**IMPORTANT:** Please email this form through to <u>incidents@pelagic.com.au</u>. You will be contacted with the results of our investigation within 3 working days.